

OCCUPATIONAL HEALTH AND SAFETY REPORT

QUARTER 4 – 2025/2026

Agenda

- 1 Items for discussion/comments
- 2 Accident reports
- 3 Violence reports
- 4 Lone Worker App usage
- 5 Health and Safety training
- 6 Health and Safety audits/inspections
- 7 Tests, drills and evacuations
- 8 Risk Assessments

1. ITEMS FOR DISCUSSION/COMMENTS

Item	Comments	Action
1	Fire sweeper video recorded.	Awaiting final edit for approval
2	ETH – Handover to ETC complete.	Fire drill completed by ETC successfully. Staff based at ETH briefed on fire procedures by manager. First aiders in place by ETC Staff sign-in/out book in place.
3	New managers to attend risk assessment training.	Training company contacted for dates.
4	Review of Internal auditing within Streetscene department	Reduce weekly audits at both Camperdown and Manstone depot due to improvement in areas.
5	Gallagher basset insurance – IOSH training	Streetscene Team Leads undertaking IOSH training with insurance company

2. ACCIDENT REPORT STATISTICS

January

Service	
Streetscene (near miss reported twice *)	5
Housing	1
Member of the general public ** (Occurred on 03/01/26, reported on 26/02/26)	1
CCM – THG (Occurred 29/01/26, reported on 04/04/26 ***)	1
Total	8

Location	
The Strand, Exmouth	1
Camperdown Depot	1

Langford Avenue Honiton	1
A375 between Sidford and Sidbury (near reported twice*)	2
Steamer Steps, Budleigh Salterton	1
North Street, Axminster ** (Occurred on 03/01/26, reported on 26/02/26)	1
Thelma Hulbert Gallery *** (Occurred 29/01/26, reported on 04/04/26 ***)	1
Total	8

Accident type	
Damage to vehicle, equipment or machinery	3
Near miss (reported twice*)	2
Slip, trip or fall on same level	1
Other **	1
Other ***	1
Total	8

RIDDOR

Service	Team	Place	Type
None	N/a	N/a	N/a

February

Service	
Environmental Health	1
Member of the general public	1
Streetscene	7
Streetscene REACT	1
Total	10

Location	
Membury, Axminster	1
Village Close, Exmouth	1
Steamer Steps, Budleigh Salterton	2
Camperdown Depot	3
Manstone Depot	1
Exmouth beach	1
The Maer, Exmouth	1
Total	10

Accident type	
Struck against something fixed	2
Slip, trip or fall on same level	1
Damage to vehicle, equipment or machinery	1
Exposure to/contact with harmful substance	1
Near miss	4
Other	1
Total	10

RIDDOR

Service	Team	Place	Type
None	N/a	N/a	N/a

March

Service	
Streetscene	8
Total	

Location	
Triangle toilets, Sidmouth	1
Daisy Mount roundabout	1

BDH	1
School Lane, Sidford	1
Vinnicombes Rd, Stoke Cannon	1
Orchard Way, Honiton	1
Bonner Drive, Axminster	1
High Meadow, EX10 9UW	1
Total	8

Accident type	
Damage to vehicle, equipment or machinery	7
Other	1
Total	8

RIDDOR

Service	Team	Place	Type
None	N/a	N/a	N/a

3. VIOLENCE REPORT STATISTICS

January

Date	Service	Team	Place	Type
12 Jan 26	Housing	Housing Options	ETH	Drug or substance misuse, threatening behaviour, intimidation or harassment

February

Date	Service	Team	Place	Type
23 Feb 26	Housing	Housing Options	Phone call	Abusive on the phone, intimidation or harassment, threatening behaviour, verbal abuse

March

Date	Service	Team	Place	Type
05-Mar-26	Housing	Housing Options	Phone call	Abusive on the phone, intimidation or harassment, threatening behaviour, verbal abuse
20-Mar-26	Housing	Housing Options	BDH	Drug or substance misuse, intimidation or harassment, threatening behaviour, violence
31-Mar-26	Housing	Estate Management	Senate Way, Exmouth	Verbal aggression, threatening behaviour

4. LONE WORKER APP USAGE

	Jan	Feb	Mar
Total Uses	1432	1480	1638
Total Users	105	100	99
Average Use	13.64	14.80	16.55

5. HEALTH AND SAFETY TRAINING

Course title	Date	Attendees	Service
IOSH Managing Safety Training			
Director's training	05 Feb 26	4	Housing Legal Housing Strategy Planning Strategy
Fire Sweeper training	10 Feb 26	8	HR
Driving for Work – toolbox talk	09 Mar 26	8	Place
Lone Working – toolbox talk	09 Mar 26	8	Place
Driving for Work – toolbox talk	18 Mar 26	27	Housing Options
Lone Working – toolbox talk	18 Mar 26	27	Housing Options
Streetscene Tool Box Talks – Annual plan written by O.H for any trends relating to the service. TBT delivered to all members of staff in service. With last Wednesday of the month at Manstone delivered to East side of service at 07:30 January – Depot Rules February - working around traffic March – Work equipment safety for Operatives March – Manual Handling and Safe Desk setup for the office Staff	Jan / Feb / Mar	100+ personnel attend monthly Toolbox talks. Toolbox talks are tailored to suit the service need sometimes these are split for office and operatives.	Streetscene

6. HEALTH AND SAFETY SITE AUDITS

Site/Venue	Inspection date
Camperdown Depot	Biweekly (moved back to quarterly)
Manstone Depot	Bi weekly (moved back to quarterly)
Withycombe Pitches and Changing Rooms	Feb 2 nd - 2 issues – raised to Ao
Phear Park Work Base	Feb 2 nd – 4 minor Issues raised, fixed on the day
Manor Gardens Work Base	N/a – Completed April 2026
Ottery St Mary Work Base	New workbase acquired working with OTC, a contract / letter is being drafted up with the Area Officer and legal. O.H checked the work base out and is happy for this arrangement to work with the town Council.
Connaught Gardens Work Base	Jan 15 th – 1 Minor issue raised
Blackmore Gardens Work Base	Jan 15 th – 1 Minor issue raised (out of date HSE poster)
Blackmore Gardens Bowling Club Work Base	Jan 15 th – 0 Issues
Honiton Work Base	Jan 28 th – 2 minor issues, 1 significant issue – exposed Electrical wire at a plug. Raised and sorted within 48 hours.
Sidford Changing Rooms and Playing Pitches	Jan 21 st – No issues
Sidmouth Cemetery Work Base and Chapel (Storage Area)	Jan 21 st - 2 minor issues
Axminster Millway Rise Work Base	Jan 21 st – No issues
Seaton Seafield Gardens Work Base	Jan 21 st – 1 significant issue – lithium battery for work tools, charging on top of combustibles, (should be minimum of 2M distance) moved at the time of audit and TBT delivered to the team regarding fire safety and lithium battery safety.
Thelma Hulbert Gallery	Scheduled for 13 May 26
Manor Pavilion Theatre	

East Devon Business Centre	
Seaton Wetlands – Discovery Hut	

7. TESTS, DRILLS AND EVACUATIONS

Site	Type of test / drill / evacuation	Date
ETH	Fire Drill	19 Jan 26
EDBC	Blue Light Drill	11 Feb 26
BDH	Blue Light Drill	01 Mar 26
ETH	Blue Light Drill	09 Mar 26
ETH	Fire Drill (Exmouth Town Council)	27 Apr 26
BDH	Fire Drill	Planned for 27 Jan but cancelled due to storm warning. Re-arranged and cancelled again due to another storm warning. Completed 28 Apr 26
CD	Fire Drill	Feb 16 th (scheduled for 6monthly)
MSD	Fire Drill	Feb 16 th (scheduled for 6 monthly)

8. SERVICE RISK ASSESSMENTS

Directorate	Service	Team	Risk Assessments	Overdue
Finance	Revs & Bens, Customer Access, Fraud & Compliance	Council Tax	11	11
Governance	Communications, Culture and Marketing	Manor Pavilion Theatre	1	1
Governance	Communications, Culture and Marketing	Organisational Development	TBC	TBC
Governance	Communications, Culture and Marketing	Thelma Hulbert Gallery	2	2
Governance	Democratic Services	Democratic Services	1	0
Governance	Electoral Services	Electoral Services	1	1
Housing and Health	Environmental Health	Commercial	1	0
Housing and Health	Environmental Health	Environmental Protection	3	0
Housing and Health	Environmental Health	Licensing	2	0
Housing and Health	Property and Assets	Compliance	1	1
Housing and Health	Property and Assets	Voids	1	0
Housing and Health	Property and Assets	Repairs	1	0
Housing and Health	Property and Assets	Planned Works and Climate Change	1	0
Housing and Health	Tenancy Services	Rental	3	1
Housing and Health	Tenancy Services	Communities	1	1
Housing and Health	Tenancy Services	Estates	1	0

Health				
Housing and Health	Tenancy Services	Sheltered Housing (East)	5	0
Housing and Health	Tenancy Services	Sheltered Housing (West)	1	1
Housing and Health	Housing Solutions	Housing Options	12	0
Housing and Health	Housing Sustainment and Resettlement	Home Safeguard	1	1
Housing and Health	Housing Sustainment and Resettlement	Resettlement	1	1
Housing and Health	Housing Strategy and Operations	Private Sector Housing	1	0
Housing and Health	Housing Strategy and Operations	Tenants and Communities	1	1
Place	Countryside and Leisure	Arboricultural	6	0
Place	Countryside and Leisure	Site Risk Assessments	11	11
Place	Countryside and Leisure	Ranger Activities	1	0
Place	Countryside and Leisure	Activities	38	0
Place	Countryside and Leisure	Education	17	0
Place	Countryside and Leisure	Tool Tasks and Equipment	1	0
Place	Countryside and Leisure	Ecology	1	1
Place	Countryside and Leisure	Habitat Regulation Delivery	7	0
Place	Place, Asset and Commercialisation	Parking Services	1	0
Place	Property & Estates	Property Services	13	0
Place	Planning Strategy and Development Management	Building Control	1	0
Place	Planning Strategy and Development Management	Development Management	1	0
Place	Planning Strategy and Development Management	Growth, Development, Prosperity	TBC	TBC
Place	Planning Strategy and Development Management	Planning Policy	1	0
Streetscene	Streetscene Operations	Streetscene Ops	152	0
Streetscene	Streetscene Operations	Streetscene – Cemeteries, Sewage Treatment Plants	44	0
Streetscene	Streetscene Operations	Streetscene – Red Routes (REACT)	87	0
Governance	Communications, Culture and Marketing	Events – Weddings	8	0
Governance	Communications, Culture and Marketing	Events – Sites	32	0
Total			475	34